

Presentation Worksheet

The Montessori Event 2021 - Call for Proposals

We recommend that you collect all of your information in this Word document before filling out the online submission form. It will ensure that you have all the information you need before you get started on it. (You can just copy and paste from here into the form.)

Main Presenter Information:

Enter your information below and share how your background contributes to your expertise in the topic for which you are submitting a proposal. You'll have an opportunity to add additional presenters on the next page.

Panelists are not considered presenters; do not add them on this page. You will be asked for panelist names after selecting the "Panel" presentation type.

* Indicates a required field.

First Name (and middle initial, if desired)*	
Last Name*	
Preferred pronoun. Please choose from he, she, they	
Phone*	
Email Address*	
Alternate Email Address	
Mailing Address*	
Current Job Title*	
Complete name of current place of employment*	
City where above is located*	
State*	
Country*	
Advanced degrees and field of study for each Example: MA (Education). PhD (Botany).	
Montessori Credentials* Please include the year, level, and issuing body for each. Example: 2007, EC, AMS 2012, Elementary, AMI If you do not have a Montessori credential, enter N/A.	
Describe your lead teaching experience in the Montessori	

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classroom. Include classroom level and years of teaching experience (e.g., I&T, 2003 – 2018).	
Conferences/workshops/webinar where you have presented to adults.* (e.g., The Montessori Event 2019, “Montessori Action Research”)	
Is there anything else you’d like to share with the proposal reviewers?	

Presentation Categories:

Select the category your presentation is best suited for. All presentations must be appropriate for 70 - 400 attendees.

1. **Workshop:** a 45 – 90 minute presentation
2. **Research Workshop:** session based on research by the presenter
3. **Learning Lab:** an intensive workshop, with specific learner outcomes, that explores its topic in-depth. Learning labs may be 2 – 4 hours in length and may be offered as pre-conference sessions.
4. **Panel:** a focused discussion followed by Q&A, hosted by a facilitator who introduces panelists and topic, keeping discussion focused and moving
5. **Networking session:** facilitated time for attendees with similar interests to network

Complete this section for all categories

Title* (maximum 6 words) Please be straightforward. Put the most important words first.	
Detailed Description (Max. 300 words)*	
Summary (Max. 100 words)*	
Goals & Outcomes (Max. 100 words)*	
How will this workshop include interaction with attendees?*	
Ideal room setup. (We cannot guarantee requested setups.)	
Would you be willing to repeat this workshop a second time during the event? This may mean staying for Sunday morning sessions.	
What is your preferred length of time for this workshop? (Options: 45 minutes, 75 minutes, 90 minutes, 2+ hours)	
In what language would you prefer to present this workshop? If we are not able to accommodate your preferred language, how would you feel about presenting it in English?	

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Complete this section if you selected Panel

List of Panelists (Please include their names, and credentials that are relevant to the panel topic).*	
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Complete this section if you selected Research Workshop

What are your research questions, and what literature do you draw on for your study? (100 words)*	
Describe your research methods in detail. (300 words)*	
Provide a summary of your findings. (300 words)*	

Complete this section if you selected Hands-On Workshop

Describe the hands-on, interactive aspect of this workshop. What, specifically, will attendees be invited to do?*	
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Submission Questions

Presentation Target Audience:

Please exercise care in selecting the target audience. Be certain your workshop applies to those selected, and that presenter(s) hold appropriate qualifications for target groups. Very few topics apply to all. The more specific you are, the better.

- Infant & Toddler teachers
- Early Childhood teachers
- Elementary I teachers
- Elementary II teachers
- Secondary I teachers
- Secondary II teachers
- Public schools (workshop is specific to public sector)
- Administrators
- Teacher Educators (workshop is specific to teacher education)
- Specialized Content Area

If your target audience was not represented in the submission categories above, please specify who your workshop is for:	

Presentation topic:

- Refresher workshops on Montessori curriculum areas, materials, and/or lessons
- Public Policy and advocacy
- Social justice and diversity
- Montessori philosophy
- Classroom leadership

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- Specialized Content Areas: art; music; physical education; foreign language, environmental and global education
- Socio-Emotional Development: Moral and spiritual growth; grace and courtesy; self- regulation; normalization
- Montessori Inclusion/Learning Differences: dyslexia; ADHD; speech/language delays; developmental/physical disorders
- School Leadership: faculty development/support; finance, fund development, marketing, admissions, etc.
- Teacher Education Programs: Adult instruction; assessment; teacher transformation; staff development/support
- Family Partnership: Home and school partnership; parent education
- This networking session is on a general topic that is not curriculum specific.
- This networking session is of international interest, and is not curriculum specific
- Best practices in running a school (strategic planning, observation techniques, board governance, determining learner outcomes policy, etc.)

If your topic was not represented in the categories above, please specify it here:	
If you have delivered this workshop at a previous AMS conference or in any other setting, please list where and when:	
If this proposal is not accepted for The Montessori Event, would you like it to be considered for a future AMS PD event, such as a webinar or online class? (Does not apply to networking sessions) Yes/No	

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Complete this page for each co-presenter

By submitting this workshop proposal, you and all co-presenters and panelists agree to the Rules of Participation, and if accepted, AMS Presenter Policies. Please review these important items before submitting a proposal for consideration.

First Name (and middle initial, if desired)*	
Last Name*	
Preferred pronoun. Please choose from he, she, they	
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Email Address*	
Alternate Email Address	
Mailing Address*	
Current Job Title*	
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Conferences/workshops/webinars where you have presented to adults.*	

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(e.g., The Montessori Event 2019, "Montessori Action Research")	
Is there anything else you'd like to share with the proposal reviewers?	

What degrees do you hold, and in what field(s) of study? (e.g., MA Education)	
What Montessori credential(s) do you hold? Please list the year, level, and organization from which credential(s) were issued. If you do not hold a Montessori credential, please enter N/A.* (e.g., 2007, Infant & Toddler, AMS)	
Describe your lead teaching experience in the Montessori classroom. Include classroom level and years of teaching experience (e.g., I&T, 2003 – 2018).	
List the names of any conferences/workshops/webinars, including previous AMS events, where you have presented to adults.* (e.g., The Montessori Event 2020, "Communication in the First Plane of Development")	
Is there anything else you'd like to share with the Proposal Reviewers?	